

## PRIVACY NOTICE FOR PERSONAL DATA PROTECTION FOR THE GUESTS

As per the Code 6698 on Protection of Personal Data (“KVKK”) published on the Official Gazette dated 7.4.2016 nr 29677, clause 10 “Notification Liability for Data Controller”, and as per the Communique on Procedures and Principles to be applied in Fulfilling Notification Liability, published on the Official Gazette dated 10.3.2018 nr 30356, for the purpose of protection of fundamental rights and freedoms of individuals in processing personal data, particularly the right of privacy, we hereby this Privacy Notice intend to notify you about your personal data being processed by Ulus Private Jewish Schools.

### 1. DATA CONTROLLER’S IDENTITY

Ulus Private Jewish Schools is acting as “Data Controller” under KVKK and related arrangements, whereas our contact details are as follows.

**Address** : Adnan Saygun Cad. No:36-38 Ulus Istanbul 34340  
**Phone** : 0212 282 96 00  
**Fax** : 0212 282 96 09 (High school) / 0 212 282 96 06 (Primary school)  
**E-mail** : kvkk@uoml.k12.tr

### 2. PERSONAL DATA PROCESSED

Your following personal data are processed during your visits at Ulus Private Jewish Schools;

- (i) **Identity details**: full name, Turkish citizen ID, details on the ID;
- (ii) **Contact details**: mobile phone nr;
- (iii) **Physical Location Security Details**; access and exit records, and video records
- (iv) **Process Security**: During internet access, DHCP and DNS data
- (v) **Risk Management**: data processed for management of administrative risks
- (vi) **Audio-visual Records**: video and audio records, event photos
- (vii) **Others**: Identity and contact details of relatives of students, if necessary

### 3. PURPOSE OF PROCESSING

Your personal data obtained during your visit at Ulus Private Jewish Schools are processed for the following purposes.

- Implementation of Emergency Management Processes

- Implementation of Data Security Processes
- Ensuring Physical Location Security
- Ensuring Movable Goods and Sources
- Creation and follow up of Visitor Records
- Publishing event photos on social media for the purpose of implementation of advertising/marketing/promotion processes

#### **4. METHODS AND LEGAL GROUNDS FOR COLLECTING PERSONAL DATA**

During your visit at Ulus Private Jewish Schools, your personal data are collected through physical, visual, printed, audio and electronic media under the provisions of clause 5 and 6 of the Code for aforementioned purposes and services.

- Your explicit consent,
- Necessity to process personal data as being directly related to establishment and execution of an agreement, to render services requested and to fulfill contractual liabilities,
- Obligation for fulfillment of legal liability,
- Publicly revealed by data subject,
- Obligation of data processing for establishment, exercise or protection of any right,
- Obligation of data processing for data controller's legitimate benefits, provided that data subject's fundamental rights and freedoms are not damaged.

#### **5. TRANSFER OF PERSONAL DATA**

Your personal data may be transferred to public authorities and institutions, police, real and legal persons we are in touch, contractual service providers and authorized persons thereof, solution partners and business partners inland, for the purposes mentioned herein clause 3, within the scope of the Code's provisions on personal data transfer and transfer abroad.

#### **6. RIGHTS OF DATA SUBJECT**

As per the provisions of clause 11 of the Code, you have the following rights on your personal data.

- Learn whether personal data are processed,
- Request information, if processed,
- Learn purpose of data processing and whether those are utilized for such purpose,

- Be aware of third persons such personal data are transferred, inland and abroad,
- Ask for correction of personal data, in case false or missing process,
- Ask for deletion or destroy of personal data,
- In the event of correction, deletion or destroy of personal data, to ask for notification of third person recipients of personal data,
- Oppose to an adverse conclusion which may arise out of analysis of data processed solely through automated systems,
- Ask for indemnification of their losses, in case of loss, due to illegal process of personal data.

## **7. FOR YOUR RIGHTS AND REQUESTS**

You may forward your requests under laws and legislation to aforementioned address, or may deliver personally or through notaries. Besides, as per clause 5 of the Communique on Procedures and Principles of Application to Data Controller, you may forward your requests to the email address [kvkk@uoml.k12.tr](mailto:kvkk@uoml.k12.tr) through your email, KEP address, secure electronic signature, mobile signature or any registered email address you have previously notified us. Your application must include the following;

- a) full name, and signature –if application is printed-,
- b) Turkish citizen ID for Turkish citizens,
- c) passport nr or ID nr for foreigners,
- ç) Notification address or business address,
- d) email address, phone and fax nr,
- e) Subject of request

Applications to be filed accordingly shall be acknowledged following identity verification, and shall be concluded as soon as possible, depending on the request, but in any event in no later than 30 days. In case application is responded in writing, no fee shall apply up to 10 pages, but a fee of TL 1 / page may apply for each additional page. In the event a response is given in CD, flash memory etc., then a fee may apply in consideration of the recording media.